



STATE OF FLORIDA

JUDICIAL QUALIFICATIONS COMMISSION

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MEMORANDUM

TO: All Judges and Justices of the Florida Supreme Court, District Courts of Appeal, Circuit Courts, County Courts, and Senior Judges

FROM: Alexander J. Williams, General Counsel 

DATE: April 11, 2023

SUBJECT: Financial Disclosure Reports for 2022

To fulfill financial disclosure reporting requirements for 2022, all judges must file Form 6 (electronically via EFDMS) and 6A (hardcopy by mail) with the Florida Commission on Ethics. Copies of those disclosures must also be provided with the Judicial Qualifications Commission (JQC), pursuant to Canon 6 of the Florida Code of Judicial Conduct. Form 6B must also be provided to the JQC.

The three forms listed below must be filed on or before, **July 1, 2023**.

1. **Form 6** "Full and Public Disclosure of Financial Interests"  
File the form with the **Commission on Ethics** utilizing the Electronic Financial Disclosure Management System (EFDMS). Send a complete **copy** to the **JQC**.
2. **Form 6A** "Disclosure of Gifts, Expense Reimbursements or Payments, and Waivers of Fees and Charges"  
Send the **original** form to the **Commission on Ethics**. Send a complete **copy** to the **JQC**.
3. **Form 6B** "Report of Business Interests"  
Send to the **JQC only**. The Commission on Ethics does not receive this form.

**JQC Filing Instructions:**

Scan completed forms (6, 6A, and 6B) as one .pdf file and email to Madeline Cook, at [mcook@floridajqc.com](mailto:mcook@floridajqc.com). We will acknowledge receipt by return e-mail.

This memo along with Forms 6A and 6B, are being provided to the Chief Judge of each court for distribution to all judges. We are not providing a courtesy copy of Form 6 this year. See FAQ #1.

Enclosures: Forms 6A, and 6B  
FAQ

## JQC Financial Disclosures Frequently Asked Questions (FAQ)

### 1. What about electronic filing for Form 6 and 6A?

**Form 6** must be filled out and filed **electronically** with the Commission on Ethics, using the Commission on Ethics' EFDMS filing portal.

**Form 6A** must must be sent to the Commission on Ethics in **hardcopy**. (Please do not attach your 6A to your electronic Form 6 submission to the Commission on Ethics. The computer system will not recognize the 6A attachment and your 6A will not be recorded as filed).

The Commission on Ethics' EFDMS e-filing portal for Form 6 can be accessed, here:  
<https://disclosure.floridaethics.gov/Account/Login?ReturnUrl=%2f>

Questions about electronic filing? Call the Commission on Ethics or check their website for the latest news, at: (850) 488-7864 or <http://www.ethics.state.fl.us/>.

**Bottom Line:** The changes around filing Form 6 do not alter a judge's obligation to provide a **copy** of the completed Forms 6 and 6A to the JQC.

#### **Form 6**

After filing Form 6 electronically with the Commission on Ethics, simply print, scan, and email a copy of the completed form to JQC.

#### **Form 6A**

After completing Form 6A, simply mail the original form to the Commission on Ethics, and scan and email a copy of the completed form to JQC.

#### **Form 6B**

Send by email only to JQC.

### 2. Are scanned submissions considered "original" documents?

Yes. For Financial Disclosures, the JQC considers a digital submission as an original. Once your emailed filings have been received and acknowledged by JQC, you do not need to mail any hardcopies to JQC.

### 3. Do I have to file a Form 6A or 6B if I have not received any gifts, reimbursements, or do not hold any business interests?

Yes. All Judges must file all three forms, indicating "none" or "N/A" where appropriate.

### 4. Are Senior Judges required to file these disclosures?

Yes. Like active judges, Senior Judges who are eligible for recall are required to make these disclosures to both the JQC and the Commission on Ethics, regardless of whether they served during the reporting year.

**5. What if I retired during, or at the end of the reporting period (calendar year) and I am not seeking Senior Judge status?**

You will need to make the appropriate disclosures if you were a judge during any part of the reporting period.

**6. What if I cannot email the forms to JQC?**

If you have a hardship, or are unable to use email, you may send your disclosures by US Mail to:

Judicial Qualifications Commission  
Attn: Madeline Cook  
P.O. Box 14106  
Tallahassee, Florida 32317

Please note: UPS and FedEx will not deliver to a P.O. Box.

**7. What if I have specific questions about what I need to disclose?**

The JQC and its staff cannot give advice on what to disclose, however there are several resources where you can find additional information:

- Canons 5 & 6 of Florida Code of Judicial Conduct;
- Supreme Court Opinion SC18-648 (addressing reimbursements from State of Florida);
- JEAC Opinion 2018-07 (relating to gift and reimbursement disclosures on Form 6A);
- Questions for JEAC: [jeac@flcourts.gov](mailto:jeac@flcourts.gov)
- The Florida Commission on Ethics: (850) 488-7864 or [ethics.state.fl.us](http://ethics.state.fl.us) (as to Form 6)